

**Excerpt from the minute № 3**  
Of session of Business Administration Academic Department  
(Former logistics department)  
Batumi State Maritime Academy

Batumi

26.02.2020

**PRESENT:** prof. R. Mamuladze (dean), prof. A. Makhadze, as. Prof. M. Kavtaradze, assist. Prof. M. Gabaidze, as. Prof. N. Kurshbadze, PhD in economics G. Tkhilaishvili. As. Prof. B. Davitadze, Mari Futkaradze.

**HEARD:**

Full Professor, Head of Business and Management Faculty Roman Mamuladze reported the information regarding to the distance learning course (WP4 of SmaLog). The importance of participation and involvement in the distance course which is ready for implementation of the project «Master in Smart Transport and Logistics for Cities» (585832-EPP-1-2017-1-IT-EPPKA2-CBHE-JP).

**REPORTED:**

PhD, Guladi Tkhilaishvili reported readiness of the distance learning course for teachers, which is being implemented as part of the international project “Master of Smart Transport and Logistics for Cities” (585832). -EPP-1-2017-1-IT-EPPKA2-CBHE-JP), WP4. Delivered readiness for the Moodle platform: <http://moodle.ntu.edu.ua>, as well as on the need for advanced training of teaching staff through training in this course.

**RESOLVED:**

1. All teachers who are involved in teaching disciplines for the SmaLog project must take the distance learning course, pass the test and receive a certificate until the March 31, 2020.
2. Other teachers of the department who are not directly involved in teaching disciplines for the project SmaLog can take this training at will.
3. To disseminate information about the developed course among the teaching staff of the Batumi State Maritime Academy through the university website.

Dean of Business and management faculty,  
Full Professor

  
R. Mamuladze

Secretary

  
N. Bedzanidze